

Interview Notes and Guidance

For some of the John Brabourne Awards namely the **CTBF**, **BCTV** awards and the **UKFC** awards, we will shortlist several candidates that we would like to interview further before we can make our decision about funding.

Additionally for some of the sponsored awards companies may also want to interview candidates. More information will be given about this to the individual candidates at the time of selection.

CTBF & BCTV

Once we have short listed several candidates we will ask you to come in for an interview with the John Brabourne Committee.

The committee are all committed members of the TV and Film industry who are here to help and give guidance to people who have applied for financial help via the John Brabourne Awards Scheme.

The panel consist of: -

Brian Robertson – CEO CTBF

Ian Lewis – Chairman of the John Brabourne Committee

Rt Hon Michael-John Knatchbull – Brabourne Family

Michael Glynn – on behalf of BCTV

It's likely that there will be an administrator in the room to record details and notes.

UKFC

For the UKFC Interviews there will also be at least 2 members of the UK Film Council in addition to the above panel.

Hints and Tips

- In the boardroom, don't be nervous – everyone in the room is here to support you
- Be prepared – Bring notes if you need to
- Bring a presentation or boards / DVD's if you think it will help your case
- Make sure your presentation is succinct. We have a finite time of around 30 mins per candidate and we will need time for questions and for you to ask us any.
- Make sure you know and understand the budget parameters

- Our budgets are limited. We can give from £1000-£5000* depending on the project.

** UKFC and CTBF award is up to the value of £10,000. Specific criteria for this are listed on that awards information page.*

- Give a clear indication to the panel of how any funding is going to help you – what are the benefits?
- Use simple planning tools
 - Where am I?
 - What are the barriers / obstructions?
 - Where do I want to be?
 - How can I get there?
- Understand your audience e.g. If you want to make a film, who is it aimed at? Is there a commercial opportunity (*we don't fund vanity projects!*)
- With any funding, we need to know we are making a significant contribution. We need to be able to monitor the benefits
 - Requests for funding part of a £30,000 project would be unlikely unless you can prove that the remaining balance can be covered.

Criteria

- Please note we will not fund course fees retrospectively
- We would prefer to pay for something in its entirety e.g. equipment / training
- We only fund students who are studying in the UK
- You must have worked in the industry for 2 years cumulatively. This does not have to be paid work or continuous work – it could be unpaid work experience, studying, script writing at home, etc. But we may ask for proof of this.

If you feel you need more information please do not hesitate to contact the CTBF Office on 0207 437 6567.